

**TEAM NAME** \_\_\_\_\_

**RESTATE YOUR PROJECT GOAL** \_\_\_\_\_

**COMMUNICATION PLAN FOR THE TEAM**

How will the team communicate and how often? \_\_\_\_\_

**TEAM MEMBER STRENGTHS** (to be pulled from the Leadership lesson)

TEAM MEMBER NAME	STRENGTH	STRENGTH	STRENGTH

**TASK LIST**

Brainstorm a list of all tasks for this project.


**TASK ORGANIZATION**

Organize the tasks listed on the previous page.

TASK	PERSON/PEOPLE RESPONSIBLE	DEADLINE

**MANAGING OBSTACLES**

Obstacles may be anything that causes your project to change or stop.

OBSTACLES THAT MAY OCCUR	HOW THE TEAM WILL OVERCOME THE OBSTACLE